

Job Title: Associate Professor (Teaching Focused) – 2posts
Grade: 9
Salary: £51,630 - £58,089 per annum
Department: School of Medicine
Hours/Contract: Part Time (0.5 WTE), Open Ended
Reference: 1269

Role Purpose

Our Medical School is expanding and as a result we are now looking to appoint two 0.5fte senior educator with a background in biomedical science (anatomy, physiology, biochemistry, genetics, or pharmacology or related disciplines) to work within our Phase 1 team and take a lead role on one of our range of units, as well as providing generic support to our course and students more generally.

In addition to your lead role on one Phase 1 Unit

Post 1 will also play an important contribution specifically in the area of assessment (either written examination, or assignments)

Post 2 will also play an important contribution specifically in the area of student academic support or the year 5 elective programme.

You will draw on your academic excellence to underpin and carry out scholarship (10-20%), teaching (50-60%), enterprise, engagement, leadership & citizenship (30% - no more than 20% in one domain) in the field of Medical Education and within Leicester Medical School.

Main Duties and Responsibilities	% Time
<p>General:</p> <ul style="list-style-type: none"> To contribute to the development and achievement of University, college, school and department strategy within the context of an international, research-led university To be recognised as an authority in the field, developing and maintaining an external profile as appropriate to the discipline. To maintain scholarly activity and keep up to date with developments in the field as necessary to carry out the duties of the post. To carry out the duties of the post in accordance with the University values and standards, in line with University policies and procedures and benchmarks as appropriate, upholding high professional standards and leading by example. To work with our students as members of a learning community to provide world class teaching and learning opportunities and an excellent student experience. To maintain continuing professional development. To maintain a safe work environment, including ensuring compliance with legislation and the undertaking of risk assessments. To integrate the University 'VITAL' values into all appropriate aspects of the job; respecting the dignity and diversity of all members of the University community and University visitors. 	



<p>Scholarship</p> <ul style="list-style-type: none"> • To pursue, develop and lead teaching, innovation and excellence. • To engage in scholarship publication and scholarly activity that enhances teaching and learning in the discipline and the pedagogical resources of the discipline. • To promote the integration of your scholarship with other interests within and, as appropriate, outside the department/college. • To engage in international enterprise initiatives and collaborations to a level appropriate to the discipline. • To provide high quality postgraduate supervision and attract research students to the University. • To take part in knowledge transfer activities, where appropriate and feasible. • To lead the development of new teaching and learning approaches, texts and learning materials. • To contribute to the development of scholarship in the discipline through presentations at national and international conferences. • To contribute to professional practice through editing, refereeing and review. • To supervise research students in an area of pedagogical research at Masters or PhD level and/or from amongst our academic Foundation doctors who elect to undertake an educationally orientated research project. 	<p>20%</p>
<p>Teaching:</p> <ul style="list-style-type: none"> • To lead one Phase 1 unit • To undertake research-led teaching at different levels on the MB ChB undergraduate taught course, regularly collecting, and responding to, student feedback. • To deliver excellent teaching and support to students. • To contribute at an appropriate level to school and department policy and practice in teaching. • To design and develop programmes within the subject area as required. • To lead in the review of modules and programmes and in quality assurance and enhancement as required both in the College/University. • To develop innovative approaches to learning and teaching as appropriate. • To provide timely student feedback and assessment for coursework and examinations. • To provide general support and guidance to students, resolving issues and/or referring to specialist parties, where appropriate. • To act as a personal tutor, including pastoral care and supporting students in maximising the benefit of their time at Leicester. • To supervise students undertaking research projects as appropriate. • To engage with scholarship and pedagogical research to underpin innovation at programme level in teaching delivery or assessment practice, and to enhance the student learning experience. 	<p>60%</p>





- To engage in external assessment and review.
- To contribute to the internationalisation of the curriculum, at programme and module level.
- To contribute to national debate and innovation in learning and teaching practice and/or policy.
- To undertake pedagogic research to underpin innovation at programme level in teaching assessment practice and/or enhancements of student learning experiences.
- To offer mentoring support to early career academic colleagues.
- To assist in ensuring compliance of the Leicester MBChB programme with General Medical Council expectation as laid out in Outcomes for Graduates and Promoting Excellence

Impact and Knowledge Exchange:

10%

- To contribute in at least one area of national and/or international engagement that leads to greater success, external profile and impact for the discipline and department.
- To contribute to the overall enterprise activity and outputs at School or College level.
- To contribute to international and enterprise activities.

Leadership & Citizenship:

10%

- Significant contribution to the overall work of the University and/or equivalent external organisations by representing Leicester Medical School on appropriate committees and groups.
- Effective contribution to the management and administrative processes and committee structures of the school, college and University.
- Managing or leading major initiatives or areas of work (as either sustained or one-off projects) which facilitate school, college or University performance or business as required.
- Involvement in the recruitment, management and development of staff and act as a mentor and coach to colleagues, especially staff at grade 6, 7 and 8 that support the academic mission.
- The promotion of the 'VITAL' values within the academic community.
- To lead at School or college level, with college or institutional impact.
- To contribute in broader institutional or college change projects and to internationalisation strategy.

This job description provides a framework for the role and it may be necessary for an Associate Professor to undertake any duties commensurate with the post as might reasonably be required.

Internal and External Relationships





- Coordination with central University offices as required.
- External representation on national/international committees.
- Delivery of presentations at national/international conferences and meetings.

Research:

- Collaborations with colleagues in the School/College/University with a focus on pedagogic scholarship and delivering teaching excellence.
- It is expected that the post-holder will set up and lead working groups around teaching innovation.
- Participate in School, College and University wide seminar programmes to stimulate dissemination of information and collaboration.
- Dissemination of scholarship results to international conferences.

Teaching:

- To contribute to the University Personal Tutor scheme and to interact positively with BSc/MSc/PhD students
- To interact positively with other members of Phase Unit and Block delivery teams
 - Where required to join and participate in BSc/MSc degree teaching team meetings

Planning and Organising

- Long term planning/organisation of work in delivery of varied aspects of the job specification.
- Seek guidance from Teaching and Research mentors, administrative support staff and other academic colleagues as required.
- Shaping the strategic direction of the post-holder's area of activity, leading future planning activity over many months and/or years.
- Participation in the School's operational planning process, supporting the strategic direction of the School/Institute/College in research, enterprise and teaching.

Qualifications, Knowledge and Experience

Essential

- Relevant degree *
- Evidence of external recognition of teaching practice at a senior level
- Experience of teaching at undergraduate and postgraduate level*
- External recognition of teaching practice at a senior level, already holding the FHEA qualification (or equivalent), with the intention to gain senior fellowship of the HEA (SFHEA) or equivalent within 2 years of taking up this senior role *

Desirable

- Completed PhD *
- Evidence of successful supervision of research students*
- Esteem in professional practice, for example, track record of invited conference contribution *
- Experience of delivery to distance learning students or an appreciation of the particularities of distance learning provision





Skills, Abilities and Competencies

Essential

- Ability to review, evaluate and develop the key skills of students
- Ability to coach and mentor other teaching staff with examinations and the development of new methods of delivery
- Ability to develop resource materials to enhance teaching quality
- Good familiarity and expertise with technologies used to assist in educational delivery
- Ability to prioritise tasks within agreed work schedules
- Ability to deliver classes using a comprehensive range of delivery methods including lectures, seminars, tutoring
- Ability to carry out scholarship; write up findings; and disseminate good practice
- Ability to provide support to students via Blackboard

Desirable

- Ability to supervise research students
- Ability to teach classes using distance learning

****Criteria to be used in shortlisting candidates for interview***

Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.

VITAL

The University encourages all staff to live our [VITAL values](#) which are:
Valuing People, Innovators, Together, Accountable, Leaders.

Equality and Diversity

We believe that equality, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equality support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equality, diversity and inclusion.

