



Job Title: Teaching Fellow in International Relations
Grade: 7
Salary: £34,804 - £40,322 per annum
Department: School of History, Politics and International Relations
Hours/Contract: Full Time, Fixed Term for 3 years
Reference: 2005

Role Purpose

You will contribute to the continued development of the School’s teaching and scholarship in the area of International Politics. You will have expertise teaching International Politics, with particular expertise in teaching nuclear weapons issues desirable. The post is to replace Dr Andrew Futter, who will be on research leave for his European Research Council-funded “NUCLEARREV” project.

You will have a particular focus on delivering and contributing to modules in International Relations in the undergraduate and taught postgraduate curricula, on both Distance Learning and campus-based programmes, as well as the supervision of undergraduate and postgraduate dissertations. You will be responsible to the Head of the School of History, Politics and International Relations [HyPIR] and will undertake scholarship, teaching and administration and other activities supporting the work of the School, developing and enhancing its reputation and delivering an innovative curriculum both online and on campus.

| Main Duties and Responsibilities | % Time |
|--|--------|
| <p>Teaching</p> <ul style="list-style-type: none"> • Contribute to, and continue to develop, the School’s undergraduate curriculum, as appropriate, including teaching International Relations modules at undergraduate and postgraduate levels, and on our Distance Learning programme. • The ability to contribute to the design and implementation of undergraduate and/or postgraduate modules in International Politics. • Supervise dissertations by undergraduate and postgraduate students. • Co-operate with colleagues in the review and development of the curriculum and in the design and launch of new degrees, pathways or other academic awards where appropriate. • Ensure that student feedback on teaching is sought, through questionnaires and other means, and to respond constructively to such feedback and to advice from peers. • Maintain a broad knowledge of up-to-date research and scholarship in relevant fields to ensure that teaching meets the standards expected within a research-led University. • Contribute to the teaching excellence and prestige of the School by seeking and sustaining membership of the HEA at the relevant level of seniority. | 75 |





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| <ul style="list-style-type: none"> • Undertake academic duties (e.g. setting examination papers, marking, invigilation and pastoral support of students) required to sustain the delivery of high quality teaching. • Support and comply with the University and School’s teaching quality assurance standards and procedures including the provision of such information as may be required by the School or the University. • Being available to teach from Monday to Friday and between 9am and 6pm during term time. <p>Administration</p> <ul style="list-style-type: none"> • Undertake such specific School roles and management functions as may be reasonably required by the Head of School (or such persons to whom responsibility may have been delegated). • Attend School meetings and participate in other committees and working groups within the School, the College and the University to which appointed or elected. • Engage in continuous professional development, for example through participation in relevant staff development programmes. • Participate in relevant professional activities. • Undertake, subject to agreement of the Head of School and the University as appropriate, external commitments that reflect well upon and enhance the reputation of the University. • Ensure compliance with health and safety requirements in all aspects of work. | 25 |
| Internal and External Relationships | |
| <ul style="list-style-type: none"> • Coordination with central University offices as required. • External representation on national/international bodies/committees where possible. | |
| Planning and Organising | |
| <ul style="list-style-type: none"> • Long term planning/organisation of work in delivery of varied aspects of the job specification. • Seek guidance from academic mentors, administrative support staff and other academic colleagues as required. | |
| Qualifications, Knowledge and Experience | |
| <p>Essential</p> <ul style="list-style-type: none"> • PhD in International Relations, Politics, Security, International Development, or a related field.* • Research expertise in International Politics. * • Teaching experience in a UK HEI or equivalent. * | |





- A Higher Education Academy fellowship or an Equivalent Teaching Qualification recognised by HESA, or a commitment to obtain HEA accreditation at the earliest opportunity with institutional support.

Desirable

- Experience of Distance Learning.
- Experience of undergraduate dissertation supervision.
- Experience of postgraduate dissertation supervision.
- Skills in mentoring/advising and motivating students.
- Expertise in the politics of nuclear weapons.

Skills, Abilities and Competencies

Essential

- Fluent or near fluent proficiency in English, sufficient to undertake research, teaching and administrative activities utilising English Language materials and to communicate effectively with staff and students.
- Demonstrated ability to contribute to the teaching of one or more modules at undergraduate and postgraduate levels*.
- Demonstrated commitment to excellence and innovation in teaching and pedagogical development.*
- Excellent written* and verbal communication skills, including good IT competency.
- Ability to work independently and as part of a team on teaching programmes.

Desirable

- Ability and willingness to travel and represent the University at external meetings and conferences.

****Criteria to be used in shortlisting candidates for interview***

Reason for Fixed Term Contract

The reason for the fixed term contract is stated in section 1.9 in the summary of contractual terms in your contract of employment.

Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.

VITAL

The University encourages all staff to live our [VITAL values](#) which are:

Valuing People, Innovators, Together, Accountable, Leaders.





Equality and Diversity

We believe that equality, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equality support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equality, diversity and inclusion.

