

Job Title: GP Educator (Undergraduate Medical Education)
Salary: CE01-03 £89,537 to £96,104 pro rata
Department: Leicester Medical School
Hours/Contract: Part-time (0.5FTE, 5 PAs, 20 hours per week), permanent
Reference: 592

Role Purpose

The post involves leadership of undergraduate medical education within the medical school, spanning different parts of the curriculum. This post will align with the new curricular structure, joining a senior team of GP educators and Medical School educators and provide an opportunity for leadership in areas of primary care within the curriculum.

Details of the new curriculum are available on the Medical School web site:

<http://www2.le.ac.uk/departments/medicine/curriculum-redesign-project>

You will take a lead role alongside our CHDD (Compassionate, Holistic, Diagnostic and Detective) lead tutor - Dr Andy Ward, in reviewing and developing the Early Clinical Experience in general practice during phase 1. This is likely to be by reintroducing a longitudinal patient experience (previously delivered as a 'Living with long-term conditions' module), but may also include GP practice visits.

It is intended that you will provide a range of activities including general primary care duties such as examining, interviewing, being a personal tutor to groups of phase 1 students and becoming a Clinical Academic Tutor in phase 2.

In relation to GP Academies (educational federations of GP teaching practices), you will be involved in external GP tutor development and quality assurance of their teaching.

In addition, you will be involved in University activities of enterprise/engagement/citizenship.

The post is worked on a sessional basis (one session is equivalent to a four-hour period of programmed activity or PA).

Main Duties and Responsibilities	% Time
<ul style="list-style-type: none"> Undertaking a local leadership role in educational activities, which span large parts of the medical curriculum and encompasses, to include interviewing, acting as a personal tutor, examining 	20 (1PA)
<ul style="list-style-type: none"> Educational management of GP Academies, acting as Academy liaison and leading in areas of enterprise/engagement/citizenship 	20 (1PA)
<ul style="list-style-type: none"> The development, oversight of delivery, and supervision of quality control, in respect of Early Clinical Experience in general practice, acting as lead to integrate GP practice visits in Phase I with the CHDD module in order to develop delivery of 10 x 0.5 days clinical exposure in year 1 and 20 x 0.5 days additional clinical exposure in year 2 	20 (1PA)
<ul style="list-style-type: none"> Contribution to the work of the student support team 	20 (1PA)
<ul style="list-style-type: none"> Provision of advice and consulting in areas of personal expertise, in particular the development of external GP tutors to support Primary Care teaching 	20 (1PA)



Internal and External Relationships

Regular contact with HoS and Deputy HoS (as full PA)

Regular contact with other PS staff as part of the shared administrative structure as well as the College and the wider University

Regular contact with academic staff members

Regular liaison with Head of Operations, School of Medicine and AHP

Regular contact with UG and PGR students and applicants to answer queries

Contact with external bodies such as research grant awarding bodies, external examiners etc.

Planning and Organising

Planning own work months in advance and contributing to the plan of the HoS's activities.

Setting priorities over months ahead. If reference to the HoS is necessary, then to provide a recommended course of action with appropriate justification.

Level of Appointment

Appointment at level CE01-02

Candidates would be expected to be an established educator working towards a formal qualification in Medical Education who has had experience in teaching and assessment of students of the Leicester Medical School (or another UG medical curriculum) on clinical attachments. Candidates will have gained a range of teaching experience including: large lectures, small group work, one-to-one mentorship, and a range of assessment modalities (e.g. written and OSCE). Have had previous responsibility for an educational programme, and demonstrable ability to act as a mentor and supervisor of colleagues who act as clinical teachers of medical students on clinical placements.

Appointment at level CE03

For appointment at this level, the post holder will be a senior educator, and have considerable experience and standing in their clinical field as a medical practitioner, in addition to at least five years of experience in medical education. The post holder will be able to demonstrate educational capability to the level of a Masters' Degree.

Qualifications, Knowledge and Experience

Essential

- MB BS or equivalent*
- Full GMC registration*
- Licence to Practise*
- On the GMC Specialist Register for General Practice and be on an English GP Performers List*
- Undertaking GP work in a local GP practice*





- Have achieved a competent standard in appraisal and revalidation
- Have MRCGP/FRCGP or equivalent*
- Experience of undergraduate education to demonstrate an understanding of teaching, assessment and support*
- Previous training as an educator*
- Able to demonstrate a high standard of clinical care in his/her own professional practice
- Higher qualification in medical education (e.g. FHEA, PGCert, or Masters)* (for appointment at CE02 and above)
- Meets professional health requirements (in line with GMC standards/Good Medical Practice)*

Desirable

- Past experience of undergraduate medical education*
- Evidence of training in teaching and learning (trainer the trainers courses etc)
- Higher qualification in medical education (e.g. FHEA, PGCert, or Masters)* (for appointment at CE01)
- Able to make contributions of original articles to the literature of medical education and have a record of peer-refereed publications and presentations at academic events
- Evidence of continuing personal development through regular attendance at training courses, and medical education conferences*
- Experience with successful management of poorly performing students/trainees

Skills, Abilities and Competencies

Essential

- Demonstrate intellectual curiosity, through the completion of educational research projects
- Desire to progress further as a medical educator
- Ability to facilitate training workshops, and programmes, for experienced clinical teachers, in both primary and secondary care settings
- Ability to design, deliver, evaluate and develop teaching programmes
- Understanding of attributes required for effective training
- Excellent interpersonal skills
- Understanding of how both undergraduate and postgraduate medical education is delivered
- Understanding of the professional context of UG medical education, in particular issues regarding Fitness to Practise as set out by the GMC
- Ability to undertake induction, training, and mentorship of new staff within the academic departments





- Ability to assume responsibility for parts of the curriculum, overseeing the work of those looking after curriculum elements
- Demonstrable enthusiasm and commitment to teaching
- Demonstrable commitment to quality in education and training
- Ability to motivate others
- Ability support the development and appraisal of established staff in the School
- Understand the role of the educator as a researcher and educational manager
- Excellent, clear, fluent written presentation*
- Commitment to personal and professional development

Desirable

- Fluent and effective public speaker
- Commitment to change and personal progression.
- Understanding of national issues around medical education
- Planning future role in medical education
- Ability to liaise with primary and secondary care trusts to manage student placements and staff development
- Capable of proposing and managing change within an education programme
- Ability to plan strategically.
- Ability to contribute to local and national policy
- Ability to lead others and deliver change
- Ability to act as a mentor and supervisor of colleagues who act as clinical teachers of medical students on clinical placements
- Capability of supporting and facilitating educational research

**Criteria to be used in shortlisting candidates for interview*

Professional Requirements

You must be registered with the GMC, hold a licence to practice, abide by the codes of professional practice and have appropriate cover from a medical defence organisation for the duration of your appointment. Lapsing may render you subject to disciplinary action and you cannot be lawfully employed should registration lapse. You are required by the GMC to revalidate every five years. You must therefore advise the University of your revalidation dates and provide written evidence of your satisfactory revalidation where these fall within your period of employment with the University. You are also required to abide by the codes of professional practice as detailed by the professional body GMC.

VITAL

The University encourages all staff to live our [VITAL values](#) which are:





Valuing People, Innovators, Together, Accountable, Leaders.

Equality and Diversity

We believe that equality, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equality support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equality, diversity and inclusion.

