



Job Title: Teaching Fellow in Politics & International Relations

Grade: 7

Salary: £39,105 to £45,163 per annum (pro-rata)

Department: History, Politics and International Relations

Hours/Contract: Part time (11.25 hours per week / 0.3 fte), fixed term contract to 30 April 2029

Reference: 11025

Role Purpose

Contribute to the continued development of the School's teaching and scholarship in the area of International Politics.

Particular focus on delivering and contributing to modules in International Relations in the undergraduate and taught postgraduate curricula, on campus-based programmes, as well as the supervision of undergraduate and postgraduate dissertations. Responsible to the Head of the School of History, Politics and International Relations [HyPIR] and will undertake scholarship, teaching and administration and other activities supporting the work of the School, developing and enhancing its reputation and delivering an innovative curriculum on campus.

Main Duties and Responsibilities

Teaching

- Contribute to, and continue to develop, the School's undergraduate curriculum, as appropriate, including teaching International Relations modules at undergraduate and postgraduate levels, with the possibility of teaching via distance learning.
- The ability to contribute to the design and implementation of undergraduate and/or postgraduate modules in International Politics.
- Supervise dissertations by undergraduate and postgraduate students.
- Co-operate with colleagues in the review and development of the curriculum and in the design and launch of new degrees, pathways or other academic awards where appropriate.
- Ensure that student feedback on teaching is sought, through questionnaires and other means, and to respond constructively to such feedback and to advice from peers.
- Maintain a broad knowledge of up-to-date research and scholarship in relevant fields to ensure that teaching meets the standards expected within a research-led University.
- Contribute to the teaching excellence and prestige of the School by seeking and sustaining membership of the HEA at the relevant level of seniority.
- Undertake academic duties (e.g. setting examination papers, marking, invigilation and pastoral support of students) required to sustain the delivery of high-quality teaching.
- Support and comply with the University and School's teaching quality assurance standards and procedures including the provision of such information as may be required by the School or the University.
- Being available to teach from Monday to Friday and between 9am and 6pm during term time.

Administration





- Undertake such specific School roles and management functions as may be reasonably required by the Head of School (or such persons to whom responsibility may have been delegated).
- Attend School meetings and participate in other committees and working groups within the School, the College and the University to which appointed or elected.
- Engage in continuous professional development, for example through participation in relevant staff development programmes.
- Participate in relevant professional activities.
- Undertake, subject to agreement of the Head of School and the University as appropriate, external commitments that reflect well upon and enhance the reputation of the University.

Internal and External Relationships

- Coordination with central University offices as required.
- External representation on national/international bodies/committees where possible.

Planning and Organising

- Long term planning/organisation of work in delivery of varied aspects of the job specification.
- Seek guidance from academic mentors, administrative support staff and other academic colleagues as required.

Qualifications, Knowledge and Experience

Essential

- PhD in International Relations, Politics, Security, International Development, or a related field*
- Research expertise in International Politics, with a focus on Africa*
- Teaching experience in a UK HEI or equivalent*
- A Higher Education Academy fellowship or an Equivalent Teaching Qualification recognised by HESA, or a commitment to obtain HEA accreditation at the earliest opportunity with institutional support.

Desirable

- Experience of undergraduate dissertation supervision.
- Experience of postgraduate dissertation supervision.
- Skills in mentoring/advising and motivating students.

Skills, Abilities and Competencies

Essential

- Fluent or near fluent proficiency in English, sufficient to undertake research, teaching and administrative activities utilising English Language materials and to communicate effectively with staff and students.
- Demonstrated ability to contribute to the teaching of one or more modules at undergraduate and postgraduate levels





- Demonstrated commitment to excellence and innovation in teaching and pedagogical development
- Excellent written* and verbal communication skills, including good IT competency.
- Ability to work independently and as part of a team on teaching programmes.

Desirable

- Ability and willingness to travel and represent the University at external meetings and conferences.
- Ability to teach African politics would be an advantage

***Criteria to be used in shortlisting candidates for interview**

Reason for Fixed Term Contract

The reason for the fixed term contract is stated in section 1.9 in the summary of contractual terms in your contract of employment.

Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.

Supporting University Activities

As a University of Leicester citizen, you are expected to support key university activities such as clearing, graduation ceremonies, student registration and recruitment open days. We expect all staff as citizens to work flexibly across the University if required.

University Values

Inclusive - We are diverse in our makeup and united in ambition. Our diversity is our strength and makes our community stronger.

Inspiring - We are passionate about inspiring individuals to succeed and realise their ambitions. We challenge our community to think differently, to get involved, and to constantly embrace new ideas.

Impactful - As Citizens of Change we will generate new ideas which deliver impact and empower our community

Equity and Diversity

We believe that equity, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equity support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equity, diversity and inclusion.

