



Job Title: Research Associate

Grade: 7

Salary: £39,355 to £45,413 per annum, pro-rata if part-time

Department: School of Business

Hours/Contract: Full-time, part-time or job share, fixed term contract for twelve months. Subject to funding, an appointment on a part-time basis may result in a longer contract being possible.

Reference: 11320

Role Purpose

To have specific responsibilities with an established research programme. To work collaboratively and independently as part of a research team to achieve defined milestones and produce high quality research as part of a wider programme.

Main Duties and Responsibilities

Research:

- To undertake a specific role in a research project or projects, taking responsibility for some element(s) of the planned research
- To lead in the collection, evaluation and interpretation of the research data
- To contribute to the development of the choice of techniques, models and methods
- In agreement with the line manager, liaise with project collaborators to progress the research
- To lead in writing up research findings for dissemination amongst the academic, business and public policy community
- To contribute to disseminating results/findings at conferences, workshops and to the broader community
- To contribute to research outputs as a co-author to journal articles, technical papers, policy papers, reports, etc.
- With the support of colleagues, identify opportunities to apply for fellowships and/or further project grants
- To actively engage in multi-disciplinary research with other research groups at the LUNZ Hub, CFGS Centre, University or stakeholders external to the University, with the approval of the Principal Investigator (PI).

Professional Development:

- Undertake duties and participate in opportunities to engage in work that support your own professional development.

Impact and Knowledge Exchange:

- Network and contribute to the maintaining and furthering of the wider research programme and research area
- To contribute to industry collaborations
- To consult effectively on own specialism directly with people external to the University
- To engage positively and pro-actively in research impact

Leadership and Citizenship:

- Guidance to other team members both research staff and students
- Pro-actively build networks and collaborations





Internal and External Relationships

- Regular meetings with the PI
- Meeting members of the Green Finance TAG of the LUNZ Hub for critical discussion of the research and exchange of new ideas and approaches that might benefit the research
- Liaison with external collaborators

Planning and Organising

You will be required to effectively manage your time to plan your research activity and to deliver on the priorities of the project:

- Prioritise tasks within agreed work schedules
- Plan for specific aspects of research incorporating issues such as deadlines, project milestones and overall research aims
- Adapt daily and weekly plans to accommodate new developments and be flexible to the changing priorities of the research project

Qualifications, Knowledge and Experience

Essential

- PhD or equivalent in appropriate discipline or the equivalent professional qualification and experience*
- Evidence of a contribution to peer-reviewed journal papers or equivalent e.g., technical reports/policy papers*
- Evidence of proven analytical problem-solving capability*
- Expertise in relevant approaches/models and analytical techniques

Skills, Abilities and Competencies

Essential

- Appropriate numerical and statistical skills
- Basic financial skills
- Excellent communication skills – written* and verbal evidenced by the ability to communicate complex information
- Evidence of continued development of subject expertise
- Evidence of working effectively as part of a team and the ability to work independently
- Willingness and ability to work with internal and external stakeholders
- Working towards independence and ability to be involved in collaborative research
- Evidence and commitment to Continuous Professional Development (CPD) for yourself, and encourage commitment to learn and develop in others
- Collegiate member of a research team

****Criteria to be used in shortlisting candidates for interview***

Reason for Fixed Term Contract





The reason for the fixed term contract is stated in section 1.9 in the summary of contractual terms in your contract of employment.

Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.

Supporting University Activities

As a University of Leicester citizen, you are expected to support key university activities such as clearing, graduation ceremonies, student registration and recruitment open days. We expect all staff as citizens to work flexibly across the University if required.

University Values

Inclusive - We are diverse in our makeup and united in ambition. Our diversity is our strength and makes our community stronger.

Inspiring - We are passionate about inspiring individuals to succeed and realise their ambitions. We challenge our community to think differently, to get involved, and to constantly embrace new ideas.

Impactful - As Citizens of Change we will generate new ideas which deliver impact and empower our community

Equity and Diversity

We believe that equity, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equity support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equity, diversity and inclusion.

