UNIVERSITY OF LEICESTER

Job Summary

Job Title: Associate Professor in Healthcare Management
Grade: 9
Salary: £61,165 to £68,817 per annum, pro-rata if part-time
Department: School of Management
Hours/Contract: Full-time or job share, permanent
Reference: 13764

Role Purpose

You will be expected to provide leadership in teaching and scholarship: designing, developing and delivering healthcare management and management programmes and/or modules at undergraduate, post-graduate and doctoral levels. You will actively engage in scholarship activities and will undertake services roles commensurate with your level of seniority.

You will contribute to and take a leading role in the delivery and development of the School's undergraduate, postgraduate, distance learning and executive education portfolios as well as the supervision of postgraduate research students.

You will provide leadership in the School's 'Citizens of Change' agenda and will interact with business, the policymaking sector and/or other relevant stakeholders to help maximise the School's contribution to societal and economic wellbeing.

You will be responsible to the Head of Department and Dean of ULSB and will undertake your scholarship, teaching and service roles as well as other collegial activities in support of the work of the School, and in line with the School and College strategy.

Main Duties and Responsibilities
Teaching • Provide academic leadership within the School of Management, including at programme level and across healthcare management/management areas. • Develop and deliver highly effective learning and teaching (lectures, seminars, tutorials, assessments). Set exam papers/assignment questions and carry out marking and invigilation duties. • Deliver highly effective supervision and support to undergraduate, postgraduate and/or doctoral students e.g., for projects, dissertations, theses etc. • Lead and cooperate with colleagues in the review and development of the curriculum, the leadership of modules and, where required, design and launch of new degrees/ awards. • Contribute to the development of the School of Management's portfolio of programmes. • Contribute to the internationalisation of the curriculum, especially at programme and module level. • Contribute to the development and delivery of the School's Executive Education provision. • Engage with scholarship and pedagogical research to lead innovation at programme and module level, in teaching delivery and/or assessment practice and to enhance the student learning and experience. • Contribute to quality assurance and enhancement at School or College level. • Support the development of colleagues, and/or of academic management systems. • Provide pastoral care for students and carry out other related academic duties.

- Engage in CPD to support innovation at module and programme level in teaching delivery and/or assessment practice.
- Contribute to the meaningful integration and augmentation of AI across modules and programmes

Service role

- Take on Senior Academic Leadership roles and provide leadership within the School or College as may be required by your Head of Department or the Dean of the School.
- Take on the project management of new programmes, and, working closely with Professional Services colleagues, determine the scheduling of programme and module production.
- Steer new programme development through the University quality assurance and approval processes.
- Direct, coordinate and have oversight of the work of contributing staff.
- Attend meetings and participate in other committees and working groups within the School, the College, and the University as required
- Chair exam boards and progress panels as required.
- Engage in continuing professional development.
- Contribute to student recruitment and retention and the wider range of collegial activities across the School and College.
- Coaching and mentoring of more junior members of staff.

Scholarship

- Actively engage in scholarship activities commensurate with your academic discipline and your role within the school.
- Participate in CPD, and as part of your PDD and show how this contributes to the development of your own pedagogical insights and teaching practice.
- Contribute meaningfully to the School of Management's Scholarship Network and, where possible the University level Education fora.
- Work with the Scholarship Network and the Academy of Business Education to identify opportunities to incorporate pedagogic innovation across programmes and modules.
- Demonstrate wider educational impact through contributions to projects or scholarly discourse aimed at enhancing pedagogy or improving student outcomes
- Participate in public engagement activities, including authoring articles in non-research publications and online, which raise the external profile of the University and share the benefits of Higher Education and research

Internal and External Relationships

- Develop mutually beneficial, effective relationships across other Schools/Departments in the University and with national and/or international partners.
- Represent the University nationally and internationally, as required, including at committees, conferences and meetings.
- Work collaboratively with other members of the programme and/or module delivery teams and participate in teaching team meetings.
- Work collaboratively with research centre/research group staff in order to ensure synergies between research, scholarship and Research Inspired Education
- Work collaboratively with ULSB Professional Services staff.

- Coordinate with central University functions, as necessary.

Planning and Organising

- Lead the planning, organisation and coordination of programme and module development and delivery, including across campus-based and distance learning provision.
- Plan and manage the development and implementation of new programmes and significant curriculum developments, establishing appropriate milestones and coordinating academic and Professional Services activity to ensure timely delivery.
- Lead and coordinate curriculum review and enhancement activities, ensuring that programmes remain academically coherent, current and responsive to student, sector and stakeholder needs.
- Identify, plan and coordinate pedagogic enhancement activities, contributing to the development of teaching, learning and the wider student learning environment across the School of Management.
- Work with academic and Professional Services colleagues to translate effective pedagogic practice and innovation into coordinated enhancement activity across programmes and subject areas.
- Engage with College and University-level educational planning and enhancement initiatives, identifying opportunities to align School activity with institutional priorities and to contribute School expertise and practice to wider developments.
- Plan and coordinate, where appropriate, School participation in cross-institutional projects, working groups and initiatives relating to learning, teaching, assessment, digital education and student experience.
- Contribute to longer-term planning for the development, delivery, enhancement and sustainability of the School's academic portfolio.

Qualifications, Knowledge and Experience

Essential

- PhD in healthcare management or related subject*
- Recognised expertise in healthcare management or related subject*
- Ability to teach across a range of management areas.
- Evidence of programme development and programme leadership*.
- Evidence of experience in digital/remote/distance learning programme/module delivery*.
- A track record of engagement and collegial activities in support of colleagues and institutional objectives.*
- Experience of PhD student supervision*
- Experience of successfully fulfilling academic leadership roles*
- Experience of delivering high quality teaching to undergraduate and postgraduate students*
- SFHEA or equivalent teaching qualification, or commitment to achieving Senior Fellowship level with a pre-determined timeframe*
- Experience of leading programme/module development effectively*

Desirable

- Experience in the design and development of post-graduate, distance learning programmes.
- Experience in teaching professional skills in Healthcare Management, Business and/or Management.

- Skills in mentoring/advising and motivating students.
- Experience of University quality assurance and approval processes.
- Experience in teaching clinical as well as non-clinical students.

Skills, Abilities and Competencies

Essential

- Demonstrated ability to contribute to the teaching of one or more Healthcare Management/Management modules at undergraduate and postgraduate levels*
- Demonstrated commitment to excellence and innovation in teaching and pedagogical development
- High level of proficiency in English, sufficient to undertake scholarship, teaching and administrative activities and to communicate effectively with staff and students
- High level of proficiency in Virtual Learning Environment design and utilisation
- Ability to lead, motivate, develop and manage the performance of a team
- Ability to work independently and as part of a multi-disciplinary team
- Excellent interpersonal skills, to develop networks and form collaborations
- Effective presentation skills
- Ability to develop digital resource material to enhance teaching quality
- Ability to deliver classes using a comprehensive range of delivery methods, including lectures, seminars and tutoring via face-to-face and digital modes.
- Skills in coaching, mentoring and developing others, including students and colleagues
- Skills in pastoral care and motivation of students
- Ability to prioritise tasks within agreed work schedules
- Ability to plan, organise, implement and deliver programmes of work

Desirable

- Ability to enhance the learning opportunities for students
- Ability and willingness to travel and represent the University at external meetings and conferences
- Ability to lead other staff either in a line management role or otherwise effectively
- Ability to meaningfully integrate AI across modules and/or programmes

Criteria to be used in shortlisting candidates for interview

Teaching Requirements

If requested, you may be expected to undertake teaching, tutoring and administrative duties across a range of modules, including the delivery of face-to-face teaching modules at one or more of the College's existing or future partnerships - which may involve international travel.

If international travel is required we will try to provide you with at least 6 months' notice and where operational requirements permit personal needs and circumstances will be considered when scheduling travel arrangements.

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Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.

Supporting University Activities

As a University of Leicester citizen, you are encouraged to support key university activities such as clearing, graduation ceremonies, student registration and recruitment open days. We encourage all staff as citizens to work flexibly across the University if required. If supporting these activities is likely to affect your workload, please speak to your line manager in the first instance

University Values

Inclusive - We are diverse in our makeup and united in ambition. Our diversity is our strength and makes our community stronger.

Inspiring - We are passionate about inspiring individuals to succeed and realise their ambitions. We challenge our community to think differently, to get involved, and to constantly embrace new ideas.

Impactful - As Citizens of Change we will generate new ideas which deliver impact and empower our community

Freedom of Speech

The University is committed to upholding freedom of speech and academic freedom within the law throughout our recruitment processes. We ensure that all candidates are considered based on merit and suitability for the role, without regard to their lawful viewpoints or the expression of challenging or controversial ideas. Our recruitment policies and practices are designed to protect applicants from discrimination or adverse treatment on the basis of their opinions, and to foster an environment where open debate and diverse perspectives are valued as essential to our academic mission.

Equity and Diversity

We believe that equity, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equality support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equality, diversity and inclusion.

Athena Swan Silver Award
Race Equality Charter Bronze Award
disability confident LEADER
LGBT+ 2020 - 2021 AWARDEE ORGANISATION
Stonewall DIVERSITY CHAMPIONS