



Job Title: Teaching Fellow

Grade: 7

Salary: £38,205 to £44,263 per annum, pro rata

Department: School of Archaeology & Ancient History

Hours/Contract: Part-time (0.6FTE, 22.5 hours per week), fixed term contract until 28 February 2025

Reference: 10475

Role Purpose

You will undertake teaching and teaching-related administration to support the work of the School to develop and enhance its reputation, both internally and externally to the University. The duties of academic staff are flexibly organised and assigned by the Head of the School. You will undertake high quality teaching in cognate areas across the discipline.

Main Duties and Responsibilities

Teaching

- To contribute to the teaching of ancient history (Greek) and Classical archaeology and where expertise permits
- To coordinate undergraduate and postgraduate modules as required
- To maintain a broad knowledge of up-to-date research and scholarship in relevant fields to ensure that teaching meets the standards expected within a research-led University
- To undertake other academic duties required to sustain the delivery of high-quality teaching
- To undertake other administration duties required to support the delivery of taught CB and DL programmes
- To support and comply with the University and School teaching quality assurance standards and procedures

Administration

- To undertake such administrative duties as may be reasonably required by the Head of School
- To attend meetings in the School and of any College or University committees to which they are appointed
- To engage in continuous professional development, for example through participation in relevant staff development programmes, such as the attainment of FHEA status
- To ensure compliance with health and safety requirements in all aspects of work.

Internal and External Relationships

In addition to the duties listed above, the post holder will be expected to:

- Undertake external coordination with central University offices as required
- Represent the School on national/international scientific bodies/committees as required
- Deliver research presentations at national/international conferences and meetings
- Undertake peer review of research outputs for national/international journal





Planning and Organising

The post holder will also be expected to:

- Engage in long term planning/organisation of work related to varied aspects of the job specification
- Seek guidance from Teaching and Research mentors, administrative support staff and other academic colleagues as required

Qualifications, Knowledge and Experience

Essential

- First degree in a relevant discipline*
- A completed PhD in Ancient History, Classics, or a cognate discipline*
- Experience of teaching Ancient History (Greek) at University level*

Desirable

- Expertise in Ancient History (Greek) campus-based and distance-learning teaching
- Experience of teaching undergraduates in appropriate formats (e.g. lectures, tutorials, seminars)*
- Experience of teaching postgraduate students*
- A teaching qualification such as or equivalent to FHEA accreditation, or work towards attaining this goal*

Skills, Abilities and Competencies

Essential

- Ability to carry out administration related to teaching
- Ability to demonstrate behaviours that are in accordance with the University values of inclusive, inspiring and impactful
- Good communication (oral and written*) and interpersonal skills
- Ability to work both as part of a team and independently
- Have the ability to prioritise tasks within agreed work schedules

Desirable

- Prior experience as a teaching fellow showing ability to pick up existing content and teach to a high standard

****Criteria to be used in shortlisting candidates for interview***

Reason for Fixed Term Contract

The reason for the fixed term contract is stated in section 1.9 in the summary of contractual terms in your contract of employment.





Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.

Supporting University Activities

As a University of Leicester citizen, you are expected to support key university activities such as clearing, graduation ceremonies, student registration and recruitment open days. We expect all staff as citizens to work flexibly across the University if required.

University Values

Inclusive - We are diverse in our makeup and united in ambition. Our diversity is our strength and makes our community stronger.

Inspiring - We are passionate about inspiring individuals to succeed and realise their ambitions. We challenge our community to think differently, to get involved, and to constantly embrace new ideas.

Impactful - As Citizens of Change we will generate new ideas which deliver impact and empower our community

Equity and Diversity

We believe that equity, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equity support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equity, diversity and inclusion.

