



Job Title: Research Associate in Medieval History (ENDURE)

Grade: 7

Salary: £38,205 to £44,263 per annum

Department: School of Archaeology and Ancient History

Hours/Contract: Full-time, fixed term contract from 3 June 2024 to 2 June 2026

Reference: 9872

Role Purpose

To conduct research within the field of medieval urban history (including the transcription and analysis of primary archival material) in relation to the ENDURE project and contribute to the overall research performance of the School and University, carrying out research leading to the publishing of high-quality research. To pursue excellence in research and to inspire others to do the same.

Main Duties and Responsibilities

Research

- To conduct research within the field of medieval urban history (including the transcription and analysis of primary archival material) in relation to the ENDURE project and contribute to the overall research performance of the School and University by the production of measurable outputs including bidding for funding, publishing in national academic journals and conferences, and the recruitment and supervision of postgraduate research students.
- To attend and or present at conferences/seminars at a local and national level as required
- To undertake administrative tasks associated with the research project, including the planning and organisation of the project and the implementation of procedures required to ensure accurate and timely reporting
- To prepare research ethics and research governance applications as appropriate
- To review and synthesise existing research literature within the field
- To participate in School research activities.
- To build and create networks both internally and externally to the university, to influence decisions, explore future research requirements, and share research ideas for the benefit of research projects

Administration and External Engagement

- To engage effectively with industrial, commercial and public sector organisations, professional institutions, other academic institutions etc., regionally and nationally to raise awareness of the School's profile, to cultivate strategically valuable alliances, and to pursue opportunities for collaboration across a range of activities. These activities are expected to contribute to the School and the enhancement of its regional and national profile.
- To undergo personal and professional development that is appropriate to and which will enhance performance.
- To participate in School administration and activities to promote the School and its work to the wider University and the outside world

Internal and External Relationships

- Regular contact and meetings with the PI and other members of the research group
- Meeting members of the school for critical discussion of the research and exchange of new ideas and approaches that might benefit the research





- Contact with the School's Professional Services Team as required
- Liaison with external collaborators

Planning and Organising

You will be required to effectively manage your time to plan your research activity and to deliver on the priorities of the project:

- Prioritise tasks within agreed work schedules;
- Plan for specific aspects of research incorporating issues such as deadlines, project milestones and overall research aims;
- Adapt daily and weekly plans to accommodate new developments and be flexible to the changing priorities of the research project;
- Travel conferences and seminars at local and national level

Qualifications, Knowledge and Experience

Essential

- Postgraduate degree at PhD level (or nearing completion / submission) in medieval history or a related subject area or relevant industrial experience*
- Experience of working with primary archival material.*
- An established expertise and proven portfolio of research and/or relevant industrial experience within the field of later medieval (c1200–1600) history*

Desirable

- Research or professional experience relating to the urban history of medieval England
- Experience of undertaking research in the National Archives
- Experience of working within an interdisciplinary team environment.

Skills, Abilities and Competencies

Essential

- Ability to transcribe and interpret primary source material, including that written in medieval Latin.
- Proven ability to publish in national/international journals*
- Competence in the use of computer software for historical analysis (including MS Office package).
- Demonstrate behaviours that are in accordance with the University values of inclusive, inspiring and impactful.
- Proven ability to demonstrate creativity, innovation and team-working within work
- Proven ability to work independently

Desirable

- Ability to participate in and develop both internal and external networks and utilise them to enhance the research activities of the School.

****Criteria to be used in shortlisting candidates for interview***





Reason for Fixed Term Contract

The reason for the fixed term contract is stated in section 1.9 in the summary of contractual terms in your contract of employment.

Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.

Supporting University Activities

As a University of Leicester citizen, you are expected to support key university activities such as clearing, graduation ceremonies, student registration and recruitment open days. We expect all staff as citizens to work flexibly across the University if required.

University Values

Inclusive - We are diverse in our makeup and united in ambition. Our diversity is our strength and makes our community stronger.

Inspiring - We are passionate about inspiring individuals to succeed and realise their ambitions. We challenge our community to think differently, to get involved, and to constantly embrace new ideas.

Impactful - As Citizens of Change we will generate new ideas which deliver impact and empower our community

Equity and Diversity

We believe that equity, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equality support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equality, diversity and inclusion.

