



Job Title: Leicester Respiratory BRC Histology Manager

Grade: 6

Salary: £33,002 to £37,694, pro rata

Department: Respiratory Sciences, School of Medical Sciences

Hours/Contract: Part Time (0.6 FTE / 22.5 hours per week) fixed term contract to to 31st March 2028

Job Family: Technical and Experimental

Reference: 13192

Role Purpose

In this role you will be required to oversee the running of the Respiratory BRC Histology laboratory. You will co-ordinate use of the facilities, supervise technicians, supervise training, carry out complex laboratory processes and provide technical support to staff, post docs, students and other colleagues.

Main Duties and Responsibilities

- To provide management of the histology facility. To manage space requirements, allocate tasks and work rotas within the facilities, providing instruction, training and guidance where required. To be the point-of -contact for users of the histology facilities.
- To provide expert technical histology support and contribute to BRC research activities by processing samples, cutting and staining. To provide technical advice and assistance to all users of the histology laboratory and contribute to a wide range of ongoing and new research projects within the group.
- To provide general histology support for the BRC. To carry out inductions for all laboratory users, to develop an induction process as required, to adhere to and enforce health and safety procedures and to support the Laboratory Safety Officer enforcing good safety practice in the lab, including application of COSHH, risk assessments and other safety requirements. To create and maintain records of work undertaken in the facility. To be the point of contact for users of the histology facility.
- To make sure all resources are in good working order and are well maintained. To arrange servicing of specialist equipment, liaise with servicing contacts to negotiate servicing contracts and to ensure regular servicing of equipment is completed. To diagnose faults and organise maintenance and repairs of specialist and standard equipment.
- To determine requirements and maintain adequate stocks of consumables. To advise on and compile requisitions to purchase equipment and consumables. To participate in general laboratory activities to ensure the efficient functioning of the lab.
- To undertake such duties consistent with the grade of the post as may be reasonably required.

Internal and External Relationships

- Liaise closely with histology technicians.





- Develop and maintain relationships with other Respiratory BRC staff members, nurses, medical personnel and students.
- Develop and maintain relationships with BRC Tissue Acquisition staff.
- Liaise with equipment reps to arrange servicing and maintenance of laboratory equipment.

Planning and Organising

- To plan and prioritise own workload and staff workload considering current, short term and long-term responsibilities and achievability of stated BRC tissue acquisition objectives.
- To work with histology team to enable prioritisation for delivery of key studies.

Qualifications, Knowledge and Experience

Essential

- Technical or Scientific education to degree level, preferably in Biomedical or Biological Sciences*
- Substantial relevant technical work experience*
- Experience with the maintenance of scientific equipment*
- Tissue processing experience*
- Experience of histological special staining and immunohistochemical staining techniques*
- Experience with the use of microscopes*
- Demonstrate good level of understanding of Health and Safety issues
- Experience organising work schedules of self and others.
- Experience of training staff and students of differing technical abilities

Desirable

- Experience with tissue sample tracking software
- Routine human specimen processing
- Supervisory experience in a laboratory setting
- Familiarity with the Human Tissue Act.
- Familiarity of working within a laboratory which follows Good Clinical Practice processes.

Skills, Abilities and Competencies

Essential

- Effective oral and written skills to communicate effectively with staff and students
- Ability to use own initiative and resourcefulness in delivery of technical support services
- Ability to work flexibly as part of a team
- Willingness to undertake further training to develop role
- Good IT skills.
- Effective interpersonal skills.
- Ability to plan, implement and deliver programmes of work
- Effective planning and organisational skills

Desirable





- Understanding and interpretation of the histology and structure of the lung in health and diseased states.

****Criteria to be used in shortlisting candidates for interview***

Reason for Fixed Term Contract

The reason for the fixed term contract is stated in section 1.9 in the summary of contractual terms in your contract of employment.

NHS Research Governance

Where it is determined that the duties of this post for the purposes of research involve work with the NHS, it is necessary to ensure that the performance of the duties attached to the post are covered by NHS research governance arrangements and the appointee must comply with all such arrangements, which may include occupational health clearance and DBS clearance.

Supporting University Activities

As a University of Leicester citizen, you are encouraged to support key university activities such as clearing, graduation ceremonies, student registration and recruitment open days. We encourage all staff as citizens to work flexibly across the University if required. If supporting these activities is likely to affect your workload, please speak to your line manager in the first instance

University Values

Inclusive - We are diverse in our makeup and united in ambition. Our diversity is our strength and makes our community stronger.

Inspiring - We are passionate about inspiring individuals to succeed and realise their ambitions. We challenge our community to think differently, to get involved, and to constantly embrace new ideas.

Impactful - As Citizens of Change we will generate new ideas which deliver impact and empower our community

Freedom of Speech

The University is committed to upholding freedom of speech and academic freedom within the law throughout our recruitment processes. We ensure that all candidates are considered based on merit and suitability for the role, without regard to their lawful viewpoints or the expression of challenging or controversial ideas. Our recruitment policies and practices are designed to protect applicants from discrimination or adverse treatment on the basis of their opinions, and to foster an environment where open debate and diverse perspectives are valued as essential to our academic mission.

Equity and Diversity

We believe that equity, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits





everyone. Our strong values of inclusivity and equality support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equality, diversity and inclusion.

