



Job Title: Teaching Fellow

Grade: 7

Salary: £38,205 to £44,263 per annum (pro-rata)

Department: School of Criminology, Sociology and Social Policy

Hours/Contract: Part time (0.5 fte) fixed term contract to 30 November 2027

Reference: 10165

Role Purpose

Teaching-focused role and will work as part of a team in delivering our BSc Criminology and BSc Criminology with Forensic Psychology programmes, in addition to undertaking relevant teaching-related activities which align with r areas of expertise on suite of other programmes (UG and PGT).

Main Duties and Responsibilities

Teaching

- Preparation and delivery of teaching materials (e.g. lectures, seminars, tutorials, online activities, etc.), as appropriate, and supervising project work by undergraduate and postgraduate students.
- Sustaining the delivery of high-quality teaching by assessing students' work in a timely and efficient manner and ensuring that they learn from their feedback.
- Co-operating with colleagues in the continuous review of the curriculum and the development of new modules, programmes and other academic awards where appropriate.
- Undertaking academic duties (e.g. setting examination papers, marking, invigilation and pastoral support of students) and other teaching-related administrative duties required to sustain the delivery of high quality teaching.
- Facilitating the use of online technologies (where applicable) for delivering course materials and providing student support.
- Supporting and complying with the University and School teaching quality assurance standards and procedures.

Administration and other activities

- Attending School meetings and participating in other committees, working groups and/or service role functions within the School and wider University to which appointed or elected.
- Co-operating with colleagues within the School and wider University in promoting the undergraduate and postgraduate programmes and related activities.

Internal and External Relationships

It is expected that the post holder will be available for regular contact with their students providing support, motivation and encouragement. The post holder will also be expected to maintain regular contact and communication with colleagues in order to facilitate effective contributions to relevant working groups and committees.





Planning and Organising

Teaching: The post holder will be required to plan teaching activities within the curriculum. This will include the preparation of course materials, course delivery, course assessment, marking and submission of results in line with School and University procedures.

The post holder will contribute to curriculum development through appropriate revision of module content, taking due account of student and other feedback, under the guidance of the Head of School, the Director of Education and relevant Course Convenors.

Qualifications, Knowledge and Experience

Essential

- A PhD in Criminology or a related subject, or equivalent professional experience*
- A good knowledge of core themes relating to criminology and forensic psychology*.

Desirable

- Experience of teaching undergraduate and postgraduate students.
- Experience of teaching modules relating to criminology and forensic psychology.
- A relevant Masters' degree in Criminology or a related subject
- An Academic Teaching Qualification or commitment to gain the appropriate category of HEA Fellowship.

Skills, Abilities and Competencies

Essential

- Ability to offer quality learning support and feedback to students
- Excellent written communication, oral communication and presentation skills, including IT competency.
- Ability to work as part of a team and to demonstrate flexibility.

Desirable

- Established connections with professional security bodies.
- Experience of using technology to enhance learning and student support.

****Criteria to be used in shortlisting candidates for interview***

Reason for Fixed Term Contract

The reason for the fixed term contract is stated in section 1.9 in the summary of contractual terms in your contract of employment.

Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.





Supporting University Activities

As a University of Leicester citizen, you are expected to support key university activities such as clearing, graduation ceremonies, student registration and recruitment open days. We expect all staff as citizens to work flexibly across the University if required.

University Values

Inclusive - We are diverse in our makeup and united in ambition. Our diversity is our strength and makes our community stronger.

Inspiring - We are passionate about inspiring individuals to succeed and realise their ambitions. We challenge our community to think differently, to get involved, and to constantly embrace new ideas.

Impactful - As Citizens of Change we will generate new ideas which deliver impact and empower our community

Equity and Diversity

We believe that equity, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equity support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equity, diversity and inclusion.

