



**Job Title:** Research and Innovation Associate  
**Salary:** £39,906 per annum, pro-rata if part-time  
**Grade:** 7  
**Department:** Research Centre for Museums and Galleries, School of Heritage and Culture  
**Hours/Contract:** Full-time, fixed term contract from 01 March 2026 till 28 February 2030  
**Job Family:** Teaching and Research  
**Job Reference:** 12737

### Role Purpose

To provide research support to the AHRC-funded Addressing the Attendance and Benefit Gap research project. To work collaboratively as part of the research team in the Research Centre for Museums and Galleries to achieve defined milestones and produce high quality research as part of the Addressing the Attendance and Benefit Gap research programme.

### Main Duties and Responsibilities

#### Research

- To support the development of systematic literature reviews across a number of areas and to take responsibility for progressing this planned research.
- To work proactively as part of a team in the collection, evaluation and interpretation of the research data, and work autonomously to attain project milestones.
- To contribute to the development and delivery of the participatory action research to be taken forward in Years 2 and 3 of the research.
- To contribute to the overall research programme using innovative research models, novel approaches and techniques.
- In agreement with the line manager, liaise with project collaborators to progress the research.
- To lead in writing up research reports and work as part of a team in generating research findings and outputs.
- To represent the research group by disseminating results/findings at national and international conferences and broader community.
- To contribute to research outputs as a co-author to journal articles, technical papers, monograph, book chapter.

#### Professional Development

- Undertake all necessary training as required and take full part in the training opportunities and development specifically built into the Addressing the Attendance and Benefit Gap project.
- Communicate any professional development requirements to the line manager.





## Impact and Knowledge Exchange

- Contribute to the maintaining and furthering of the wider research programme and research area by building and maintaining strong and respectful relationships with project partners and stakeholders.
- To engage positively and pro-actively in developing and generating research impact.

## Leadership and Citizenship

- Sharing project progress with colleagues within and beyond the University of Leicester.
- Pro-actively build networks and collaborations.
- Providing mentoring and coaching to Early Career Researchers and research students.

## Internal and External Relationships

Regular meetings with members of the programme research group

Meeting members of the department for critical discussion of the research and exchange of new ideas and approaches that might benefit the research

Liaison with external partners and collaborators

## Planning and Organising

You will be required to effectively manage your time to plan your research activity and to deliver on the priorities of the project:

- Prioritise tasks within agreed work schedules.
- Plan for specific aspects of research incorporating issues such as deadlines, project milestones and overall research aims.
- Adapt daily and weekly plans to accommodate new developments and be flexible to the changing priorities of the research project.

## Qualifications, Knowledge and Experience

### Essential

- PhD in appropriate discipline (e.g. Museum Studies, Cultural Sociology) or the equivalent professional qualification and experience.\*
- Expertise in qualitative research, rigorous analysis and ability to develop new approaches and thinking where required.\*
- Evidence of ability to work across and synthesise large amounts of information.\*
- Evidence of proven analytical problem-solving capability.\*

## Skills, Abilities and Competencies





## Essential

- Willingness and ability to work with internal and external stakeholders.\*
- Excellent communication skills – written and verbal, evidenced by the ability to communicate complex information.\*
- Evidence of working effectively as part of a team and the ability to work independently.\*
- Working towards independence and ability to be involved in collaborative research.\*
- Willingness to travel when required.
- Evidence and commitment to Continuous Professional Development (CPD) for yourself, and encourage commitment to learn and develop in others.
- Collegiate member of a research team.
- Flexible and adaptable.

## Desirable

- Expertise in sociological and/or quantitative data analysis.
- Project management skills.
- Experience of working with marginalised individuals, groups and communities and of public engagement in museums.

***\*Criteria to be used in shortlisting candidates for interview***

## Reason for Fixed Term Contract

The reason for the fixed term contract is stated in section 1.9 in the summary of contractual terms in your contract of employment.

## Criminal Declaration

If you become an employee, you must inform your manager immediately, in writing, if you are the subject of any current or future police investigations/legal proceedings, which could result in a criminal offence, conviction, caution, bind-over or charges, or warnings.

## Supporting University Activities

As a University of Leicester citizen, you are encouraged to support key university activities such as clearing, graduation ceremonies, student registration and recruitment open days. We encourage all staff as citizens to work flexibly across the University if required. If supporting these activities is likely to affect your workload, please speak to your line manager in the first instance

## University Values





**Inclusive** - We are diverse in our makeup and united in ambition. Our diversity is our strength and makes our community stronger.

**Inspiring** - We are passionate about inspiring individuals to succeed and realise their ambitions. We challenge our community to think differently, to get involved, and to constantly embrace new ideas.

**Impactful** - As Citizens of Change we will generate new ideas which deliver impact and empower our community

### Freedom of Speech

The University is committed to upholding freedom of speech and academic freedom within the law throughout our recruitment processes. We ensure that all candidates are considered based on merit and suitability for the role, without regard to their lawful viewpoints or the expression of challenging or controversial ideas. Our recruitment policies and practices are designed to protect applicants from discrimination or adverse treatment on the basis of their opinions, and to foster an environment where open debate and diverse perspectives are valued as essential to our academic mission.

### Equity and Diversity

We believe that equity, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equality support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equality, diversity and inclusion.

